ANNUAL PARTNERSHIPS

Creating Exclusive Opportunities to Build Your Business and Our Industry

The CAI-IL Annual Partnerships provide you with the tools, resources, and benefits to expand your company's reach, enhance your image and provide you unique access to the decision makers of the community association industry.



Reach Your Target Market



PROGRAM DETAILS

WHY PARTICIPATE?

The program will provide you with continual exposure at CAI events throughout the year and enable you to reach your business goals by increasing your presence in the community association market. Whether in-person or virtual, CAI Illinois offers opportunities for you to promote your business and make connections.

Participating companies will receive tremendous exposure in their target market through promotion, advertising, and networking in the community association industry. CAI-IL represents 100,000 homeowners and managers through extensive outreach to its 1,500+ members.

Additionally, the Chapter relies on the financial contributions of participating companies to fulfill its mission. Partnership demonstrates a high level of support for CAI-IL and helps execute programs for its members.

NEW--MANAGEMENT COMPANY COPPER PARTNERS

Because management companies become annual partners for different reasons than business partners, CAI-IL is now offering the benefits management companies have asked for, including more flexibility to use flex funds to send their managers to CAI-IL education programs and social events, or purchase and upgrade sponsorships and advertising in a management company-only Copper level.

PARTNER BENEFITS

Annual Partners receive an unparalleled list of benefits. Many of the benefits are tangible, such as significantly enhanced advertising placements, flex dollars to spend on additional sponsorships, and special recognition as Annual Partners. Many of the benefits come in the form of increased exposure and are perception-based. Recognition as an Annual Partner means that your company will be listed on signage at events, listed in printed marketing materials, and offered repeated thanks and verbal recognition throughout the year.

PARTNERSHIP TERMS

All events and advertising require you to register or create an insertion order to activate your partnership credits. Partnership participation requires you to hold a current membership with CAI, which is separate from partnership. All 2024 unused partnership credits expire on December 31, 2024.



DIAMOND PARTNERSHIP: \$19,500 (\$21,860 VALUE)



Conference & Exposition \$7,080

- Two Premium exhibitor booths (10 x 10) \$3,900
- Two carpet & two padding (10 x 10) \$600
- Two extra booth reps with lunch & reception \$230
- 1st choice selection of booth space
- Full page advertisement in event book \$650
- Diamond Partner notation by company listing(s)
- Additional 40 words for company description in event book
- \$1,700 Sponsorship towards event \$1,700
- 1st choice selection of sponsorship choices
- Logo on conference bag or similar item
- Post event mention in Common Interest Magazine
- Ability to not exhibit and transfer up to \$4,730 in exhibit fees to flex fund (must commit at time of registration)

Golf Outing \$1,700

- \$1,700 Sponsorship towards event \$1,700
- 1st choice selection of sponsorship choices
- Ability to reserve dinner seating for your purchased/reserved tickets
- Company logo associated with event giveaway
- Post event mention in Common Interest Magazine

Summer Social \$1,700

- \$1,700 Sponsorship towards event \$1,700
- 1st choice selection of sponsorship choices
- Post event mention in Common Interest Magazine

Excellence Awards & Winter Gala \$1,700

- Ability to reserve dinner seating for up to 10
- \$1,700 Sponsorship towards event \$1,700
- 1st choice selection of sponsorship
- Post event mention in Common Interest Mgazine

2 PUBLICATIONS

Common Interest Magazine

- Ability to use flex funds to purchase advertising at a 50% <u>discount</u>
- One "Company Spotlight" article in Common Interest Magazine highlighting company, personnel, service
- Listing in 2024 issues as an Annual Diamond Partner

Membership Directory

- Ability to use flex funds to purchase advertising and enhanced online directory listings at a 50% <u>discount</u>
- Ability to choose special placement of ad
- Company logo on cover of directory
- Diamond Partner notation by company listing(s)
- Ability to request up to 5 courtesy copies
- Annual Diamond Partner Listing on partner page
- Excel file of printed membership directory

Digital Communications

- Ability to use flex funds to purchase website ads at a 50% discount
- Ability to use flex funds to sponsor the online Learning Management System
- Listing as an Annual Diamond Partner with link to company website on partner page.

Programs (Choose TWO) \$1,200

Member Networking Breakfast/Happy Hour --OR--

Chapter Educational Program

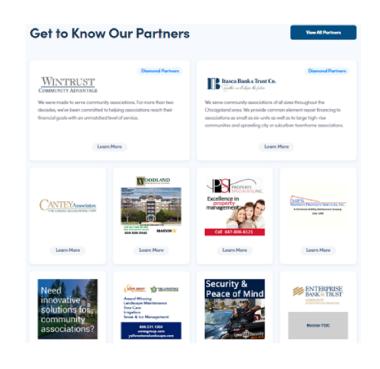
- Event/Regreshment sponsor of two (2) member networking events, education programs, or homeowner materials \$1,200
- Mention with logo (and live link where possible) on event marketing
- Opportunity to provide marketing materials
- Opportunity for "minute at the mic" to address attendess --OR--
 - Legal Forum (this choice is for law firm sonsors who meet the criteria to participate in the Legal Forum only)
 - \$600 discount off your total Legal Forum participation fees and \$600 to sponsor an additional program

Flex Fund \$8,480

- \$8,480 to spend toward sponsorships, 50% off advertising or attendance at the Golf Outing, Summer Social, or Excellence Awards & Winter Gala \$8480
- *** Any flex fund balance remaining after October 15, 2024 will be added to a Homeowner Leader ticket pool to allow Homeowner members to attend the Excellence Awards & Winter Gala at no charge on a first come first served basis. Homeowners will be provided a list of companies who contributed to the poo of tickets.

Chapter Communications

- Sponsor listing on the CAI Learning Center page
- Ability to record a 5 to 10 minute video on a topic related to your industry for distribution on CAI's website and in social media.
- Logo with prominent mention on weekly Chapter email
- Ability to submit information in industry happenings section of weekly emails
- Ability to submit two volunteer/company spotlight features in weekly emails
- Diamond Partner Listing on all education materials
- Listing on Annual Partner Banner brought to major event and displayed at the chapter office





PLATINUM PARTNERSHIP: \$12,975 (\$14,190 VALUE)

4 MAJOR EVENTS

Conference & Exposition \$4,000

- One Premium exhibitor booth (10 x10) \$1,950
- One carpet & padding (10 x 10) \$300
- 3-day early notice for choice of booth
- Half page advertisement in event book \$550
- Platinum Partner notation by company listing(s)
- \$1,200 Sponsorship towards event \$1,200
- 3-day early notice of sponsorship choices
- Company name on conference bag or similar item
- Post event mention in Common Interest® Magazine
- Ability to transfer up to \$2,250 in exhibit fees to flex fund (must commit at time of registration)

Golf Outing \$1,200

- \$1,200 Sponsorship towards event \$1,200
- 3-day early notice of sponsorship choices
- Company logo associated with event giveaway
- Post event mention in Common Interest® Magazine

Summer Social \$1,200

- \$1,200 Sponsorship towards event \$1,200
- 3-day early notice of sponsorship choices
- Post event mention in Common Interest® Magazine

Excellence Awards & Winter Gala \$1,200

- \$1,200 Sponsorship towards event \$1,200
- 3-day early notice of sponsorship choices
- Post event mention in Common Interest® Magazine

2 PUBLICATIONS

Common Interest Magazine

- Ability to use flex funds to purchase advertising at a 50% discount
- Listing in 2024 issues as an Annual Platinum Partner

Membership Directory

- Ability to use flex funds to purchase advertising and enhanced online directory listing at a 50% discount
- Ability to choose special placement of ad
- Platinum Partner notation by company listing(s)
- Listing as an Annual Platinum Partner on partner page
- Excel file of printed membership directory

Digital Communications

- Ability to use flex funds to purchase website ads at a 50% discount
- Ability to use flex funds to sponsor the online Learning Management System
- Listing as an Annual Platinum Partner with link to company website on partner page.

Programs (Choose TWO) \$1,200

Member Networking Breakfast/Happy Hour

--OR--

Chapter Educational Program

- Event/Refreshment sponsor of two (2) member networking events, education programs, or homeowner materials \$1,200
- Mention (with logo and live link where possible) on event marketing
- Opportunity to provide marketing materials
- Opportunity for "minute at the mic" to address attendess

--OR--

Legal Forum (this choice is for law firm sponsors who meet the criteria to participate in the Legal Forum only)

• \$600 discount off your total Legal Forum participation fees and \$600 to sponsor an additional program

Flex Fund \$5,390

- \$5,390 to spend toward sponsorships, 50% off advertising or attendance at the Golf Outing, Summer Social, or Excellence Awards & Winter Gala \$5,390
- *** Any flex fund balance remaining after October 15, 2024 will be added to a Homeowner Leader ticket pool to allow Homeowner members to attend the Excellence Awards & Winter Gala at no charge on a first come first served basis. Homeowners will be provided a list of companies who contributed to the poo of tickets.

Chapter Communications

- Ability to record a 5 to 10 minute video on a topic related to your industry for distribution on CAI's website and in social media.
- Logo with link to website on one weekly email
- Ability to submit two volunteer/company spotlight feature in weekly emails
- Platinum Partner Listing on all education materials
- Listing on Annual Partner Banner brought to major event and displayed at the chapter office







GOLD PARTNERSHIP: \$9,200 (\$10,040 VALUE)

4 MAJOR EVENTS

Conference & Exposition \$3,350

- One premium exhibitor booth (10 x10) \$1,950
- One carpet & padding (10 x 10) \$300
- Early notice on choice of booth
- 1/4 Page Advertisement in event book \$300
- Gold Partner notation by company listing(s)
- \$800 Sponsorship toward event \$800
- Company name on conference & exposition bag or similar item
- Post event mention in Common Interest® Magazine
- Ability to transfer up to \$2,250 in exhibit fees to flex fund (must

commit at time of registration)

Golf Outing \$800

- \$800 Sponsorship towards event \$800
- · Company name associated with event giveaway
- Post event mention in Common Interest® Magazine

Summer Social \$800

- \$800 Sponsorship towards event \$800
- Post event mention in Common Interest® Magazine

Excellence Awards & Winter Gala \$800

- \$800 Sponsorship towards event \$800
- Post event mention in Common Interest® Magazine

2 PUBLICATIONS

Common Interest Magazine

- Ability to use flex funds to purchase advertising at a 50% discount
- Listing in 2024 issues as an Annual Gold Partner

Membership Directory

- Ability to use flex funds to purchase advertising and enhanced online directory listing at a 50% discount
- Gold Partner notation by company listing(s)
- Listing as an Annual Gold Partner on partner page
- Excel file of printed membership directory

Digital Communications

- Ability to use flex funds to purchase website ads at a 50\% discount
- Ability to use flex funds to sponsor the online Learning

Management System

• Listing as an Annual Gold Partner with link to company website on partner page

Programs (Choose TWO) \$1,200

Member Networking Breakfast/Happy Hour --OR--

Chapter Educational Program

- Event/Materials/Refreshment sponsor of two (2) member networking events, chapter educational programs, or homeowner materials \$1,200
- Mention with logo (and live link where possible) on all event marketing
- Opportunity to provide marketing materials at sponsored event
- Opportunity for "minute at the mic" to address attendees

Flex Fund \$3,090

- \$3,090 to spend toward sponsorships, 50% off advertising or attendance at the Golf Outing, Summer Social, or Excellence Awards & Winter Gala. \$3,090
- ****Any flex fund balance remaining after October 15, 2024 will be added to a Homeowner Leader ticket pool to allow Homeowner members to attend the Excellence Awards & Winter Gala at no charge on a first come first served basis. Homeowners will be provided a list of companies who contributed to the pool of tickets.

Chapter Communications

- Ability to record a 5 to10-minute video on a topic related to your industry for distribution on CAI's website and in social media.
- Logo with link to website on one weekly email
- Gold Partner listing on all education materials
- Ability to submit one volunteer/company spotlight feature in weekly emails
- Listing on Annual Partner banner brought to major events and displayed at the chapter office







SILVER PARTNERSHIP: \$7,050 (\$7,375 VALUE)

4 MAJOR EVENTS

Conference & Exposition \$2,350

- One regular exhibitor booth (10 x10) \$1,750
- Early notice on choice of booth
- Silver Partner notation by company listing(s)
- \$600 Sponsorship toward event \$600
- Company name on conference & exposition bag or similar item
- Post event mention in Common Interest® Magazine
- Ability to transfer up to \$1,750 in exhibit fees to flex fund (must

commit at time of registration)

Golf Outing \$600

- \$600 Sponsorship towards event \$600
- Company name associated with event giveaway
- Post event mention in Common Interest® Magazine

Summer Social \$600

- \$600 Sponsorship towards event \$600
- Post event mention in Common Interest® Magazine

Excellence Awards & Winter Gala \$600

- \$600 Sponsorship towards event \$600
- Post event mention in Common Interest® Magazine

2 PUBLICATIONS

Common Interest Magazine

- Ability to use flex funds to purchase advertising at a 50% discount
- Listing in 2024 issues as an Annual Silver Partner

Membership Directory

- Ability to use flex funds to purchase advertising and enhanced online directory listing at a 50% discount
- Silver Partner notation by company listing(s)
- Listing as an Annual Silver Partner on partner page
- Excel file of printed membership directory

Digital Communications

- Ability to use flex funds to purchase website ads at a 50% discount
- Ability to use flex funds to sponsor the online Learning Management

System

• Listing as an Annual Silver Partner with link to company website on

partner page

Programs (Choose TWO) \$1,200

Member Networking Breakfast/Happy Hour

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Chapter Educational Program

• Event/Materials/Refreshment sponsor of two (2) member

networking events, chapter educational programs, or homeowner

materials \$1,200

- Mention with logo (and live link where possible) on all event marketing
- Opportunity to provide marketing materials at sponsored event
- Opportunity for "minute at the mic" to address attendees

Flex Fund \$2,025

- \$2025 to spend toward sponsorship, 50% off advertising, or attendance at the Golf Outing or Excellence Awards & Winter Gala. \$2,025
- ****Any flex fund balance remaining after October 15, 2024 will be added to a Homeowner Leader ticket pool to allow Homeowner members to attend the Excellence Awards & Winter Gala at no charge on a first come first served basis. Homeowners will be provided a list of companies who contributed to the pool of tickets.

Chapter Communications

- Logo with link to website on one weekly email
- Silver Partner listing on all education materials
- Listing on Annual Partner banner brought to major events and

displayed at the chapter office







BRONZE PARTNERSHIP: \$4,875 (\$5,050 VALUE)

4 MAJOR EVENTS

Conference & Exposition \$2,150

- One regular exhibitor booth (10 x10) \$1,750
- Early notice on choice of booth
- Bronze Partner notation by company listing(s)
- \$400 Sponsorship toward event \$400
- Company name on conference & exposition bag or similar item
- Post event mention in Common Interest® Magazine
- Ability to transfer up to \$1,750 in exhibit fees to flex fund (must

commit at time of registration)

Golf Outing \$400

- \$400 Sponsorship towards event \$400
- Company name associated with event giveaway
- Post event mention in Common Interest® Magazine

Summer Social \$400

- \$400 Sponsorship towards event \$400
- Post event mention in Common Interest® Magazine

Excellence Awards & Winter Gala \$400

- \$400 Sponsorship towards event \$400
- Post event mention in Common Interest® Magazine

2 PUBLICATIONS

Common Interest Magazine

- Ability to use flex funds to purchase advertising at a 50%

discount

• Listing in 2024 issues as an annual Bronze Partner

Membership Directory

- Ability to use flex funds to purchase advertising and enhanced online directory listing at a 50% discount
- Bronze Partner notation by company listing(s)
- · Listing as an Annual Bronze Partner on partner page
- Excel file of printed membership directory

Digital Communications

- Ability to use flex funds to purchase website ads at a 50% discount
- Ability to use flex funds to sponsor the online Learning Management System
- Listing as an Annual Bronze Partner with link to company website on partner pag

Flex Fund \$1,700

- \$1,700 to spend toward sponsorship or 50% off advertising.
 Bronze Partners do not have the ability to purchase tickets using flex funds.
- ***Any flex fund balance remaining after October 15, 2024 will be added to a Homeowner Leader ticket pool to allow Homeowner members to attend the Excellence Awards & Winter Gala at no charge on a first come first served basis. Homeowners will be provided a list of companies who contributed to the pool of tickets.

Chapter Communications

- Logo alongside a Bronze Partner, with link to website on one weekly email
- Bronze Partner listing on all education materials
- Listing on Annual Partner banner brought to major events and displayed at the chapter office





COPPER PARTNERSHIP FOR MANAGEMENT COMPANIES: \$4,700 (\$4,850 VALUE)

4 MAJOR EVENTS

Conference & Exposition \$950

- \$400 Sponsorship toward event \$400
- Half page ad in conference guide \$550
- Company name on conference & exposition bag or similar item
- Post event mention in Common Interest® Magazine

Golf Outing \$400

- \$400 Sponsorship towards event \$400
- Company name associated with event giveaway
- Post event mention in Common Interest® Magazine

Summer Social \$400

- \$400 Sponsorship towards event \$400
- Post event mention in Common Interest® Magazine

Excellence Awards & Winter Gala \$400

- \$400 Sponsorship towards event \$400
- Post event mention in Common Interest® Magazine



Common Interest Magazine

- Ability to use flex funds to purchase advertising at a 50%

discount

• Listing in 2024 issues as an annual Copper Partner

Membership Directory

- Ability to use flex funds to purchase advertising and enhanced online directory listing at a 50% discount
- Copper Partner notation by company listing(s)
- Listing as an Annual Copper Partner on partner page
- Excel file of printed membership directory

Digital Communications \$600

- 6-month ad on website career center page \$600
- Ability to use flex funds to purchase website ads at a 50% discount
- Ability to use flex funds to sponsor the online Learning

Management System

• Listing as an Annual Bronze Partner with link to company website on partner page

Programs (Choose ONE) \$600

Member Networking Breakfast/Happy Hour --OR--

Chapter Educational Program

- Event/Materials/Refreshment sponsor of two (2) member networking events, chapter educational programs, or homeowner materials \$1,200
- Mention with logo (and live link where possible) on all event marketing
- Opportunity to provide marketing materials at sponsored event
- Opportunity for "minute at the mic" to address attendees

Flex Fund \$1,500

- \$1,500 to spend toward sponsorship, 50% off advertising, or manager attendance at the Conference & Expo, Golf Outing, Summer Social, or Excellence Awards & Winter Gala
- ****Any flex fund balance remaining after October 15, 2024 will be added to a Homeowner Leader ticket pool to allow Homeowner members to attend the Excellence Awards & Winter Gala at no charge on a first come first served basis. Homeowners will be provided a list of companies who contributed to the pool of tickets.

Chapter Communications

- Logo alongside a Bronze or Copper Partner, with link to website on one weekly email
- Copper Partner listing on all education materials
- Listing on Annual Partner banner brought to major events and displayed at the chapter office





2024 Annual Sponsor Package Summary

Benefits	Diamond	Platinum	Gold	Silver	Bronze	Copper
	19,500/yr	12,975/yr	9,200/yr	7,050/yr	4,875/yr	4,700/yr
Total Value	\$21,860	\$14,190	\$10,040	\$7,375	\$5,050	\$4,850

Conference & Exposition

Booth Space	2 Premium Booths	Premium Booth	Premium Booth	Regular Booth	Regular Booth	N/A
1st Choice Selection for Booth & Sponsorship	Yes	No	No	No	No	N/A
3-Day Early Notice for Booth & Sponsorship	No	Yes	No	No	No	N/A
Early Notice for Booth	No	No	Yes	Yes	Yes	N/A
Booth Carpet & Padding	Yes for 2 booths	Yes	Yes	No	No	N/A
2 Additional Booth Reps (Including Lunch & Reception)	Yes	No	No	No	No	N/A
Conference Book Ad	Full Page	Half Page	Quarter Page	No	No	Half Page
Additional 40-word Description in Conference Book	Yes	No	No	No	No	No
Sponsorship Level	\$1,700	\$1,200	\$800	\$600	\$400	\$400
Listing on Conference Bag	Logo	Company Name	Company Name	Company Name	Company Name	Company Name
Ability to Transfer \$ to Flex Fund	\$4,730	\$2,250	\$2,250	\$1,750	\$1,750	N/A
Mention in Common Interest	Yes	Yes	Yes	Yes	Yes	Yes

Golf Outing

Sponsorship	\$1,700	\$1,200	\$800	\$600	\$400	\$400
1st Choice Selection for Sponsorship	Yes	No	No	No	No	No
3-Day Early Notice for Sponsorships	No	Yes	No	No	No	No
Listing on Event Giveaway	Logo	Logo	Company Name	Company Name	Company Name	Company Name
Ability to Reserve Dinner Seating	Yes	No	No	No	No	No
Mention in Common Interest	Yes	Yes	Yes	Yes	Yes	Yes

Summer Social

Sponsorship	\$1,700	\$1,200	\$800	\$600	\$400	\$400
1st Choice Selection for Sponsorship	Yes	No	No	No	No	No
3-Day Early Notice for Sponsorships	No	Yes	No	No	No	No
Mention in Common Interest	Yes	Yes	Yes	Yes	Yes	Yes

Excellence Award & Winter Gala

Sponsorship	\$1,700	\$1,200	\$800	\$600	\$400	\$400
1 st Choice Selection for Sponsorship	Yes	No	No	No	No	No
3-Day Early Notice for Sponsorships	No	Yes	No	No	No	No
Ability to Reserve Dinner Seating	Yes	No	No	No	No	No
Mention in Common Interest	Yes	Yes	Yes	Yes	Yes	Yes

Common Interest Magazine

Ability to Use Flex Funds to Purchase Advertising at a 50% Discount	Yes	Yes	Yes	Yes	Yes	Yes
Listing as an Annual Partner	Yes	Yes	Yes	Yes	Yes	Yes
Company Spotlight in One Issue	Yes	No	No	No	No	No

Membership Directory

Ability to Use Flex Funds to Purchase Advertising at a 50% Discount	YTes	Yes	Yes	Yes	Yes	Yes
Ability to Choose Ad Placement	Yes	Yes	No	No	No	No
Company Logo on Cover	Yes	No	No	No	No	No
Ability to Request up to 5 Copies of Directory	Yes	No	No	No	No	No
Partner Notation by Company Listing	Yes	Yes	Yes	Yes	Yes	Yes
Excel File of Printed Membership Directory	Yes	Yes	Yes	Yes	Yes	Yes

Digital Communications

Listing as an Annual Partner with Link to Company Website on Partner Page	Yes	Yes	Yes	Yes	Yes	Yes
Ability to Use Flex Funds to Purchase Website Ads at a 50% Discount, Purchase an Enhanced Listing in the Online Service Directory, or Sponsor the Online Learning Management System	Yes	Yes	Yes	Yes	Yes	Yes
Career Center Ad for Six Months	No	No	No	No	No	Yes

Chapter Communications

Ability to Record 5 to 10 Minute Industry Topic Video	Yes	Yes	Yes	No	No	No
Weekly Email - Logo	Yes	No	No	No	No	No
One Weekly Email Sponsorship	No	Yes	Yes	Yes	Yes	Yes
Ability to Submit Industry Happenings to Email	Yes	No	No	No	No	No
Ability to Submit Volunteer/Company Spotlight	Yes	Yes	Yes	No	No	No
Annual Partner Listing on all Education Materials	Yes	Yes	Yes	Yes	Yes	Yes

Educational Programs

Sponsorship	\$1,200	\$1,200	\$1,200	\$1,200	\$0	\$600
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Flex Fund

Flex Fund Starting Balance	\$8,480	\$5,290	\$3,090	\$2,025	\$1,700	\$1,500
May Use Flex Funds for Summer Social, Excellence Awards & Winter Gala Attendee Tickets	Yes	Yes	Yes	No	No	Yes
May Use Flex Funds for Golf Attendee Tickets	Yes	Yes	Yes	Yes	No	Yes

2024 Partnership Contract

(or register online at <u>http://www.cai-illinois.org/annual-partners/</u>)

Company Name:						
Primary Contact:						
Marketing Contact (fo	r registrations and advertisin	g questions):				
Address:						
City/State/Zip:						
Phone:						
Primary Contact Email	:			Marketing Contact	Emails:	
Website Address:						
List 3 Months in order	of preference in which you w	ould like your weekly email	sponso	orship to apper:		
		<u>Partne</u>	<u>rship</u>	<u>) Level</u>		
Diamond \$19,500	Platinum \$12,975	Gold \$9,200		Silver \$7,050	Bronze \$4,875	Copper \$4,700
	d of Payment (select one)			Additional Flex		
_	ed. Please make payable t tute Illinois Chapter e	to Community			ticipate in the Conferenc e benefits to my flex fund	
Lump su	ım payment due by 1/15/	2024				
Payment Plar 1st payn	n: nent: 20% of total due by	1/15/2024				
2nd pay	ment: 20% of total due b	y 3/15/2024				
3rd payr	ment: 30% of total due by	, 5/15/2024				
4th payr	nent: 30% of total due by	/ 8/15/2024				

If paying by credit card, please register online or call the office 847-301-7505 to provide credit card information. We cannot accept faxed, mailed, or email copies of credit card information. Credit card payments will incur a 2.7% service fee.

Submission of commitment forms must be received by December 31, 2023 to take full advantage of benefits. Forms may be sent by email or mail, but credit card payment must be done online or by phone. Organizations with past due balances are required to pay the past due balance in full prior to partnership forms being processed. If funds are sent for partnership prior to settling past due balances, the monies will be credited to the past due balance first and partnership fees will remain unpaid. Partners shall be responsible for all expenses, including reasonable attorneys' fees, incurred by CAI to collect any past due amounts. Unpaid balances are subject to a \$25 per month late fee.

Sponsorship commitment cannot be cancelled by sponsor for any reason. Membership in CAI is required for annual partnership and is not included with partnership. Payment and registration for membership is processed separately through CAI HQ. I understand that the payments will be due as designated per partnership package. Partners who have not paid by the deadline date will be dropped from any partnership recognition programs until paid. The Illinois Chapter of CAI will not be liable for incidental or consequential damages, including loss of profits or other business damages resulting from errors or omissions or other breaches of contract regarding this partnership. Partner agrees that any damages will be limited to the amount of selected partnership item.

You must register for events and submit insertion orders to utilize partner credits. All unused partner or advertising credits expire on December 31, 2024.

Authorized Signature:

Date: