

DCAL Program Details

- Courses are free to current CAI homeowner and CAVL (Community Association Volunteer Leader) members. Fee for nonmembers is \$35 per course.
- A participant registration form is to be filled out to begin the DCAL program.
- A CAVL should complete the program within 24 months.
- Non-members of CAI are welcome to attend courses for education purposes; however to obtain the DCAL recognition, an attendee must be an active member of CAI.
- Continuing education will be required to maintain the DCAL Recognition on a yearly basis.

For additional information and DCAL course availability, please visit our website at www.cai-illinois.org/dcal



1821 Walden Office Square, Suite 100
Schaumburg, IL 60173
Phone: 847.301.7505
Fax: 847.301.7507
www.cai-illinois.org



What is the purpose of the DCAL program?

To recognize Community Association Volunteer Leaders for their commitment to education and promotion of positive living within the common interest communities in which they serve.

The DCAL Program is Designed to:

Educate

Required courses will educate community association volunteers in the daily operations and issues that are faced within an association as well as federal, state and local legislation.

7 Modules to guide and assist with:

- Governing Your Community
- Meetings & Elections
- Fair Practices in your Community Association
- Rules & Regulations
- Insurance/Risk Management
- Understanding Financials: Budgets, Reserves & Reports
- Essentials of Association Management for Volunteer Leaders*



CAI Illinois has over 150 volunteers that implement the strategic plan for the chapter. From programs to publications to legislative activity, volunteers provide the strength that enables the chapter to meet the needs of its members in our area.

*Each course/module is 2.5 hours in duration, except for the Essentials of Community Association Management, which is a 4 hour course.

CAI-Illinois.org/DCAL



Recognize

Once all 7 courses are complete CAI will:

- ♦ Issue a certificate of completion and recognition as a DCAL recipient.
- ♦ Award a pin in acknowledgement of your success.
- ♦ Recognize each DCAL in Common Interest Magazine.
- ♦ Announce all DCAL recipients at the Annual Conference & Exposition.



- ♦ **For more information visit cai-illinois.org and click the Resources tab and then Board Member Education (DCAL).**

Connect

Link community volunteers to industry experts in a multitude of fields, both locally and nationally, to enhance their leadership experience by giving them the necessary tools to run a successful association.

- Provide resources in the form of documents, forms, publications and more related to common interest living.
- Share information between other volunteers, managers and vendors.

